



St Edmundsbury Borough Council

Cabinet Decisions Notice

(Published: Wednesday 28 June 2017)

The following decisions were taken by the Cabinet on **Tuesday 27 June 2017** and, if not called in by Councillors, will come into operation on Thursday 6 July 2017*. This procedure does not however, apply to decisions that have been recommended to Council for a final decision (and which are also indicated within the decisions below). An executive decision may be called in, in accordance with the Overview and Scrutiny Committee Procedure Rules contained within Part 4 of the Council's Constitution, by at least five Councillors submitting the required call-in request form to the Assistant Director (HR, Legal and Democratic Services) (e-mail: democratic.services@westsuffolk.gov.uk) **by 5.00 pm on Wednesday 5 July 2017.**

Should you have a query regarding any of the decisions taken, contact should be made with the named officer in the first instance, either on the telephone number listed against their name, or via email using the format firstname.surname@westsuffolk.gov.uk. Alternatively, you may also contact the relevant Portfolio Holder on the telephone number listed against their name, or via email using the format firstname.surname@stedsb.gov.uk. Contact may also be made via Democratic Services, St Edmundsbury Borough Council, West Suffolk House, Western Way, Bury St Edmunds Suffolk, IP33 3YU

Agenda Item and Report No.	Declarations of Interest/Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
Item No. 8 CAB/SE/17/034	None	<u>Draft West Suffolk Annual Report 2016/2017</u> RESOLVED: That: (1) delegated authority be given to the Assistant Director (Families and Communities), in consultation with SEBC's Leader of the Council, Portfolio Holder for Planning and Growth and Chairman of Overview and Scrutiny Committee, to make minor amendments to the West Suffolk Annual Report	The West Suffolk Annual Report highlights the key activities and developments that have been achieved over the financial year 2016-2017, with regard to the priorities set out in the West Suffolk Strategic Plan. This year's annual report has been produced in a more modern approach/format. It is felt that the new format will be more engaging and provide the opportunity to give updates on the achievements throughout the year. The Annual Report also contains a number of case studies and examples from	It is good practice for Councils to report on progress against their priorities in this way and ensures transparency on how they spend public money. Forest Heath District and St Edmundsbury Borough Councils could report separately on their work to achieve their priorities. However, this would not reflect some of the	<u>Portfolio Holder:</u> Cllr John Griffiths 07958 700434 <u>Officer:</u> Davina Howes Assistant Director (Families and Communities) 01284 757070

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		<p>2016/2017 in connection with:</p> <p>(a) placing more emphasis on the importance of Growth moving forward; and</p> <p>(b) reinstating 'Clare' under 'Promoting Physical Activity' (page 27) for the reasons set out in the minutes for the Cabinet meeting held on 27 June 2017; and</p> <p>(2) subject to (1) above, the West Suffolk Annual Report 2016/2017, as contained in Appendix A to Report No: CAB/SE/17/034, be approved.</p>	<p>West Suffolk to illustrate the achievements described. The revisions proposed by FHDC's and SEBC's Overview and Scrutiny Committees at their meetings on 6 and 7 June 2017 respectively have also been considered and largely incorporated where appropriate, save for some minor amendments which will be agreed under delegated authority.</p>	<p>excellent work which has been delivered jointly across the whole of West Suffolk. Also, it would not show the continued joint working between Forest Heath and St Edmundsbury.</p>	
<p>Item No. 9 CAB/SE/17/035</p>	<p>None</p>	<p><u>Bury St Edmunds Town Centre Masterplan Progress</u></p> <p>RESOLVED: That:</p> <p>(1) the outcome of consultation into the Bury St Edmunds Town Centre Masterplan issues and options, as summarised in paragraphs 1.6 and 1.7 of Report No: CAB/SE/17/035, be noted; and</p> <p>(2) delegated authority be given to the Assistant Director (Growth),</p>	<p>The Cabinet supports progress regarding the development of the emerging draft Bury St Edmunds Town Centre Masterplan and has given delegated authority to appropriate persons to approve the draft masterplan for public consultation at the appropriate time, in order to meet necessary timescales.</p>	<p>Not to prepare a masterplan. This option would result in the uncoordinated approach to the development of the town; and many missed opportunities.</p> <p>The masterplan will eventually become a Statutory Planning Document. As such, there is a mandatory process to go</p>	<p><u>Portfolio Holder:</u> Cllr Alaric Pugh 07930 460899</p> <p><u>Officer:</u> Amy Leader Principal Growth Officer 01284 757107</p>

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		in consultation with the Portfolio Holder for Planning and Growth, to approve the draft Masterplan Report for public consultation.		through in terms of options appraisals.	
Item No. 10 CAB/SE/17/036	None	<p><u>West Suffolk Community Energy Plan – Investing in New Opportunities</u></p> <p>RESOLVED:</p> <p>That following the continued success of the Council’s policy to invest and support sustainable energy solutions under the West Suffolk Community Energy Plan, Cabinet approves that the existing delegations are extended, so that the Service Manager (Environmental Health), in consultation with the Portfolio Holder for Planning and Growth, is allowed to authorise the current nominated capital allocation to be spent on any energy-related investment opportunities where they are in line with the Council’s agreed financial returns and strategic objectives.</p>	<p>Since 2016, the opportunities to invest in energy-saving and generating technologies has continued to grow. Therefore, the Cabinet considers that the existing approved delegations should be extended to authorise the current nominated capital allocation to be spent on any energy-related investment opportunities, where they are in line with the Council’s agreed financial returns and strategic objectives. This will, therefore, allow investment in new technologies as they become commercially attractive.</p> <p>By extending the scope of already allocated capital investment, the Council will be able to build upon the successes of its shared policy of encouraging sustainable energy solutions and, in particular, the West Suffolk Community Energy Plan.</p> <p>A minor amendment to correct a typographical error in the title of the Portfolio Holder within the recommendation has also been agreed.</p>	Lack of investment capital has previously been cited as a block to taking action to improve energy efficiency and uptake of renewable energy generation. This block will continue to hold back our communities and businesses if the Council chooses not to support the opportunities when presented.	<p><u>Portfolio Holder:</u> Cllr Alaric Pugh 07930 460899</p> <p><u>Officer:</u> Peter Gudde Service Manager (Environmental Health) 01284 757042</p>

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<p>Item No. 11 CAB/SE/17/037</p>	<p>None</p>	<p><u>Discretionary Rate Relief Following Revaluation – Development of a Local Scheme 2017/2018</u></p> <p>RESOLVED: That:</p> <p>(1) the principles of the proposed Discretionary Rate Relief Scheme 2017/2018 (following revaluation) and the guidelines as set out in Report No: CAB/SE/17/037 and its appendices, be approved; and</p> <p>(2) delegated authority be given to the Assistant Director (Resources and Performance), in consultation with the Portfolio Holders for Planning and Growth, and for Resources and Performance to agree the scheme guidance for 2018/2019 onwards, in line with the funding available and any feedback from businesses from the 2017/2018 scheme.</p> <p><i>*(Section 14.4 of the Overview and Scrutiny Committee Procedure Rules of the Constitution states that:</i></p> <p><i>'A decision will be urgent if any delay likely to be caused by the call-in process would seriously prejudice the Council's or public interest.'</i></p>	<p>The Cabinet supports the adoption of a scheme for the granting of Discretionary Rate Relief for businesses facing the steepest increases in their Business Rates bills, as a result of the 2017 Business Rates Revaluation.</p> <p>The suggested Guidelines, as detailed in Appendix A to Report No: CAB/SE/17/037, sets out the criteria to be taken into consideration in deciding whether relief should be given, the procedure for applications and an appeals process where there has been a refusal to grant relief. Awards of relief will be reviewed annually and the Guidelines will help to determine which organisations should receive relief for the period commencing 1 April 2017.</p>	<p>Failing to provide relief is likely to cause hardship to the businesses concerned and fail to distribute the Government's allocation of funding to ease this pressure. Alternative scheme designs have been considered, the detail of which is set out in paragraphs 1.6 to 1.8 of Report No: CAB/SE/17/037.</p>	<p><u>Portfolio Holders:</u> Cllr Ian Houlder 01284 810074</p> <p>Cllr Alaric Pugh 07930 460899</p> <p><u>Officer:</u> Rachael Mann Assistant Director (Resources and Performance) 01638 719245</p>

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		<p><i>This decision is considered to be urgent and in accordance with the aforementioned rules, the Chairman of the Overview and Scrutiny Committee has both agreed that the decision proposed is reasonable in all the circumstances and to it being treated as a matter of urgency, and therefore should be exempt from call-in. This matter will be reported to the next available meeting of Council, together with the reasons for the urgency.)</i></p>			
<p>Item No. 12 CAB/SE/17/038</p>	<p>None</p>	<p><u>West Suffolk Joint Pay Policy Statement 2017/2018</u></p> <p>RECOMMENDED TO COUNCIL: (25 July 2017)</p> <p>That the West Suffolk Joint Pay Policy Statement 2017/2018, as contained in Appendix 1 to Report No: CAB/SE/17/038, be approved.</p>	<p>Local Authorities are required to annually produce a Pay Policy Statement, which is subject to full Council approval.</p>	<p>As it is a legal requirement to produce a Pay Policy Statement on an annual basis, no other options have been considered.</p>	<p><u>Portfolio Holder:</u> Cllr Ian Houlder 01284 810074</p> <p><u>Officer:</u> Karen Points Assistant Director (HR, Legal and Democratic Services) 01284 757015</p>
<p>Item No. 13 CAB/SE/17/039</p>	<p>None</p>	<p><u>Modern Slavery and Anti-Trafficking Statement</u></p> <p>RESOLVED:</p> <p>That the Modern Slavery and Anti-Trafficking Statement 2017, set out in Appendix 1 of Report No:</p>	<p>Section 54 of the Modern Slavery Act 2015 requires the West Suffolk Councils to consider the implications of modern slavery as part of its Procurement Strategy, ensuring that contractors and third parties have policies in place and adhere to the law and their</p>	<p>As there is a requirement to produce this Statement, no other options have been considered.</p>	<p><u>Portfolio Holder:</u> Cllr John Griffiths 07958 700434</p> <p><u>Officer:</u> Karen Points Assistant Director (HR,</p>

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		CAB/SE/17/039, be endorsed and approved.	responsibilities. The Councils are committed to ensuring their suppliers adhere to the highest standards of ethics.		Legal and Democratic Services) 01284 757015

Karen Points
Assistant Director (HR, Legal and Democratic Services)
28 June 2017